

# ***CITY COUNCIL***

## ***Nominations and Appointments Committee***

**Monday, November 5, 2012  
4:00 pm  
City Council Office**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

**Committee Members:** Stratton Marmarou (Chair), Donna Reed (Vice-Chair) and Randy Corcoran

*Although Council committee meetings are open to the public, public comment is not permitted at Council Committee meetings. However, citizens are encouraged to attend and observe the meetings. Comment from citizens or professionals during the meeting may be solicited on agenda topics via invitation by the Committee Chair.*

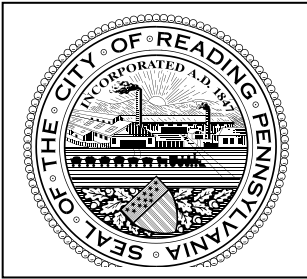
*All electronic recording devices must be at the entry door in all meeting rooms and offices, as per Bill No. 27-2012*

### **I. Interview**

**4:00 – Michael Reese – appointment – Charter Review Commission**

### **II. Appointment Recommendations**

### **III. Review Pending Applications Memo/BAC Openings/Board, Authority, Commission membership**



# CITY COUNCIL

## Nominations & Appointments Committee

**Monday, October 1, 2012  
Meeting Report**

**Attendance:** S. Marmarou, D. Reed, R. Corcoran

**Others Attending:** S. Katzenmoyer

The meeting was called to order at 4:01 pm by Mr. Marmarou.

### **I. Interviews**

#### **Ermete Rafaelli (reappointment – Planning Commission)**

Mr. Marmarou explained Council's recent issues with the Planning Commission approving plans for Angelica Park and the Citadel Intermediate High School which required Council action without Council's knowledge. Mr. Rafaelli explained that the Planning Commission approved the sign at Angelica Park for aesthetic purposes only. He explained that there were many issues with the Citadel. He stated that the School Board already had its mind made up about this building and refused to make changes based on the Planning Commission's comments. He stated that this project was problematic from the start and that there were many lengthy discussions on many school issues.

Mr. Rafaelli requested an update on the Navy Marine Center project. Mr. Corcoran stated that the project is currently under review by the Navy.

Mr. Rafaelli explained that the many food carts created problems for the Planning Commission. He stated that spot zoning is clearly illegal but spot planning is not. He noted the need to develop parcels rather than adding carts and creating conflicts.

Mr. Rafaelli stated that the description of his leaving a public meeting in the past is untrue. He stated that meeting in Council Chambers is difficult for the Planning Commission because of acoustical and visual issues. He stated that he tried to discuss these problems with Mr. Geffken but that Mr. Geffken was rude and disrespectful and would not discuss the issue. He stated that he did not realize that Mr. Rothermel had resigned and that his leaving the meeting would cause quorum issues.

The Committee thanked Mr. Rafaelli for his work.

**The Nominations and Appointments Committee recommends the reappointment of Ermete Rafaelli to the Planning Commission.**

**Teri Kutz (appointment – Citizens Advisory Board)**

Mr. Marmarou gave a brief background of this board. He stated that the Board was not functioning well and is being addressed.

Ms. Reed stated that the Board is currently on hiatus. She stated that the Managing Director is also examining this Board and that there may be a delay between the appointment and a meeting date. She stated that the Board is being facilitated to make improvements.

Mr. Marmarou explained that the Board experienced issues during the transition to the new Administration. Ms. Reed explained that a core group of members remains but that it is being reformatted.

Ms. Kutz questioned when meetings occur. Ms. Katzenmoyer stated that this Board meets one evening per month at 6:30 pm.

Ms. Kutz questioned what she could do in the meantime to prepare to serve in this capacity. Ms. Reed suggested that Ms. Kutz become acquainted with the City's Act 47 Recovery Plan. She stated that Ms. Kutz would be receiving additional information as the process moves forward. She expressed the belief that it would be good to have new members who are untainted when the Board moves forward.

**The Nominations and Appointments Committee recommends the appointment of Teri Kutz to the Citizens Advisory Board.**

The Nominations and Appointments Committee adjourned at 4:30 pm.

Respectfully Submitted by,

*Shelly Katzenmoyer,*  
Deputy City Clerk



CITY OF READING  
BOARDS AUTHORITIES & COMMISSIONS  
APPLICATION FORM

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Article X of the City of Reading Home Rule Charter encourages the participation of citizens in their government through the establishment of Boards, Authorities and Commissions to carry out City business. Broad citizen participation is encouraged in the recruitment of appointees and in making appointments.

No appointee of any board, authority, or commission shall hold any other elected public office or any compensated position for the City. No person may serve concurrently on more than one board, authority or commission. The Charter requires all appointees to be residents of the City of Reading. At the discretion of Council, persons not residing in the City may be appointed if they have a significant property holding or business interest in the City.

Name: Michael H. Reese  
Address: 309 South 11th St Reading PA 19604  
Years living at this address: 29 years  
Date of Birth: 8-20-55  
Occupation: Office Mgr - 1st U.C.C.  
Place of Employment & Address: 1st U.C.C.  
611 Washington St  
Reading PA 19601  
Telephone: Day 610-374-8594 Evening 610-373-3061  
E-mail: Mike.Reese@Comcast.net

If you need more space for any of the questions below, please use the back of this form.  
If you have a current resume, please attach it to this completed application.

1. What Board, Authority or Commission are you interested in serving on? Why?

City Charter Study Board

To share my experience as a lifelong Resident & Retired Employee

2. In your opinion, what is the primary purpose of this board?

Review City Charter for possible Adjustments.

3. What skills, abilities or other characteristics do you have that will help the Board successfully achieve its purpose?

Life long City Resident Graduate RACC & Albright College  
30 years Full time employee at City Hall working  
with all levels and types of employees

4. Have you had any previous experience with this particular board? If yes, please describe.

No

5. Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

1st U.C.C. Deacon  
Million Youth Chess Club, President 2003 - Present  
Current United Way of Berks Board member

6. Have you ever been employed by the City of Reading? If so, please list.

Yes, Full Time from Nov. 1981 - Dec 2011

7. In a business relationship, have you ever provided goods or services for the City? If so, please describe?

N/A

8. Have you served previously on any other City of Reading Board, Authority, or Commission or in any other advisory capacity? If yes, please list the position and date(s) of service.

N/A

9. Are you currently a registered voter? ☒ Yes ☐ No

10. Have you ever been convicted of a felony? Yes ☐ No ☒

11. Do you own any properties or businesses in the City? If so, please list?

309 South 11th St Reading 19602  
117 Locust St Reading 19604

12. Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If so, please list and provide explanation.

N/A NO

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the City of Reading to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to the City of Reading), and my utility payment record. Convictions will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the City of Reading, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the City of Reading, whichever is later.

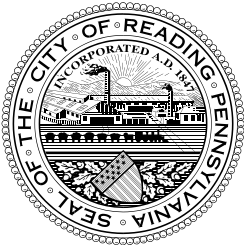
Michael H. Reese  
Printed Name

Michael H. Reese  
Signature

9-7-12  
Date

Please return the completed form to the

**City Clerk's Office  
Office 2-24  
815 Washington Street  
Reading, PA 19601**



CITY OF READING,  
PENNSYLVANIA

MEMORANDUM

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**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Katzenmoyer, Deputy City Clerk  
**DATE:** November 5, 2012  
**SUBJECT:** Pending Applications

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The following persons have applications for Boards, Authorities, and Commissions pending:

**Blighted Property Review Committee** – *2 openings*

- Mary Wolfe – reappointment – has Mayoral approval

**Charter Review Commission** – *11 openings*

- Michael Reese – appointment

**Fire/Building Code Board of Appeals** – *1 opening, 1 alternate opening*

- Tom Lynam – reappointment – awaiting Mayoral approval

**Electrician's Examining Board** – *1 opening*

- Geoffrey Litwin – reappointment

**Police Civil Service Board** – *1 opening*

- Charles Broad – appointment

**HARB** – *2 openings*

- William Sands III – appointment



**BOARDS, AUTHORITIES & COMMISSIONS**  
**OPEN SEATS**

NOVEMBER 5, 2012

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
<b>BOARDS</b>			
Electrician's Examining Board			
			Board Full
Plumbing Board of Examiners			
	Board Full		
Reading HVAC Board			
			3 openings
Zoning Hearing Board			
			Board Full
Police Civil Service Board			
			1 opening
			1 application pending
Fire Civil Service Board			
			Board Full
Board of Historical Architectural Review			1 opening – must reside in historic district
			1 trades/building opening
			1 application pending
Board of Trustees of the Reading Public Library			1 City opening
			2 County openings

Board of Health			3 openings
			2 alternate openings
Board of Ethics			
	Board full		
Building/Fire Code Board of Appeals			
	2 openings		
	1 alternate opening		
	1 application pending		
Animal Control Board			
	3 openings		
Charter Board			
	1 opening		
Housing Board Of Appeals			
	3 alternate openings		
Property Maintenance Appeals			6 openings
			Bldg/Trades Experience Required
Minority Bus. Board	7 openings		
Police Diversity Board			
		1 alternate opening	
City-wide Diversity Board			
			1 citizen opening

Solid Waste & Recycling Appeals Board			3 citizen openings
Citizens Advisory Board	11 citizen openings		
Main St Board	3 openings		
Business License Appeals Board			
	3 citizen openings		
AUTHORITIES			
Reading Area Water Authority			
			Board Full
Reading Redevelopment Authority			
	Board Full		
Reading Housing Authority			
			2 openings
Reading Parking Authority			
		Board full	
Convention Center Authority			
			City positions filled
			3 County openings
Downtown Improvement District Authority			
	Board Full		

COMMISSIONS			
Planning Commission			
	1 opening		
Reading Shade Tree Commission			
	2 openings		
Stadium Commission			
	1 opening		
Reading Human Relations Commission			
	3 openings		
Legislative Aide Committee			4 City openings
Public Safety Advisory Committee			
		Board full	
Blighted Property Review Committee			
	1 opening		
	1 application pending		
Environmental Advisory Council			
			3 openings
Recreation Commission			
	Board Full		
Audit Committee			
			Board Full